Tutorial for Accessing school work from home

Click on the link provided on the Pewsey Vale website or find the link below:

https://pewseyvale.sharepoint.com/sites/SchoolClosure

You will be taken to a login page for Microsoft Sharepoint as per below screenshot. Please enter your Pewsey Vale email address here. This will be the same as your computer login, followed by '@pewsey-vale.wilts.sch.uk'. Click next and then enter the same password you use in school to login to your account.
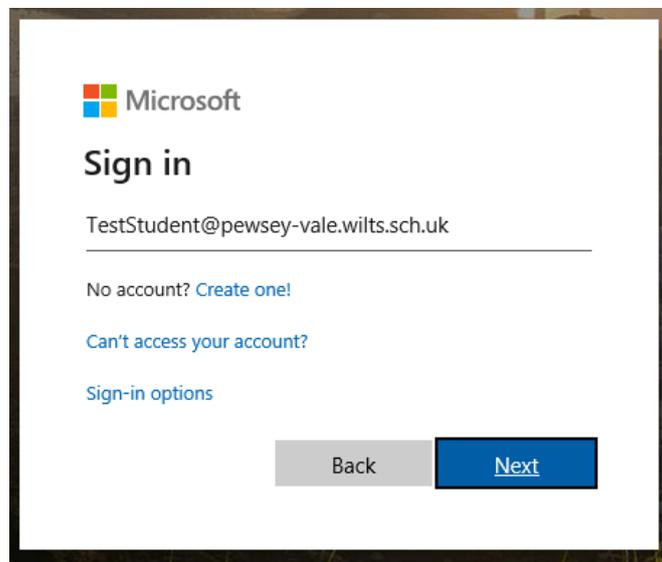
This will take you to our Sharepoint homepage and you will see the headings for all year groups, a link to your emails if needed and a link to our school website to check for any communication updates we will be giving as per below screenshot:
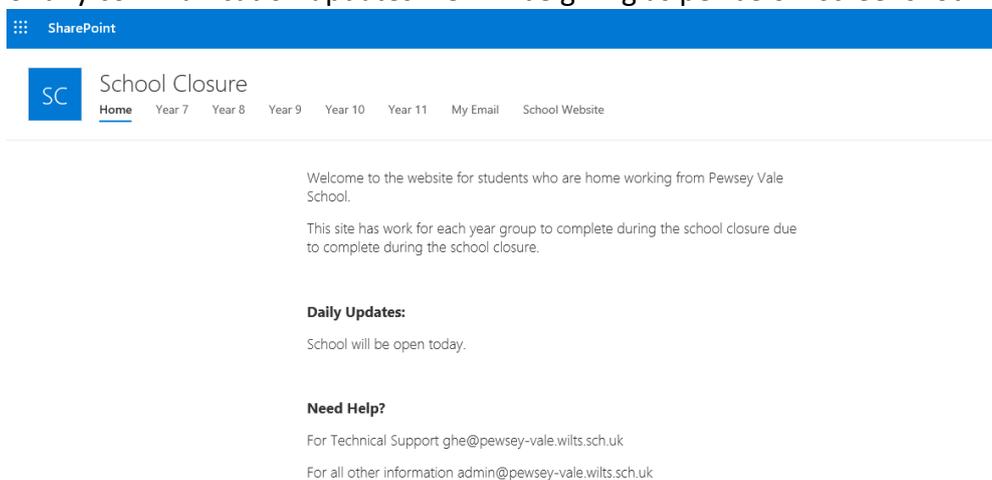
Click on your relevant year group heading and you will see a list of work set out for you to complete at home.

Further down the page under the PDF document you will see a list of folders for all lesson resources.
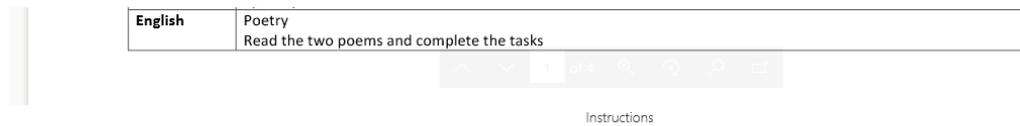
You can click on any of these files and they will open via web browser for office files such as Microsoft Word / Powerpoint etc.
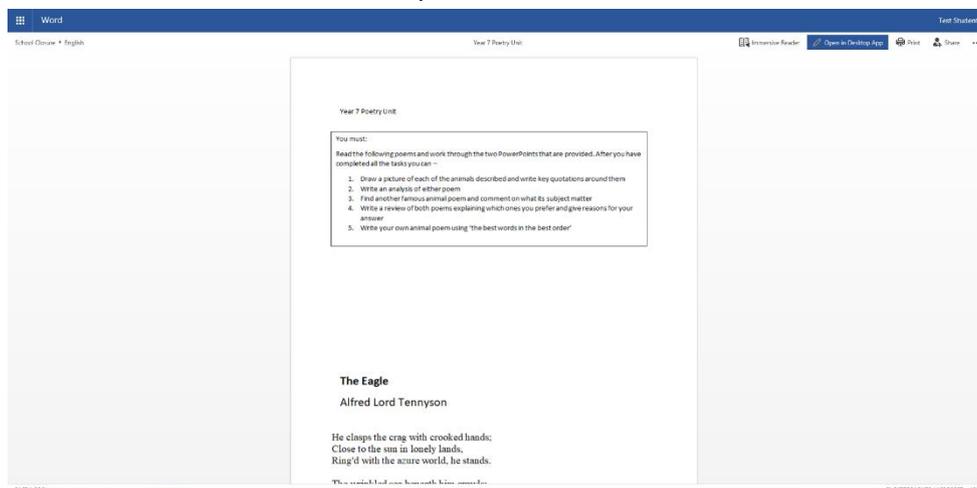
Once you've opened a document you can either Download the file to your computer, open it in the Desktop App if you have Word / Excel already on your computer or print it out by clicking on the 3 dots (...) a the top right as per the below screenshot:
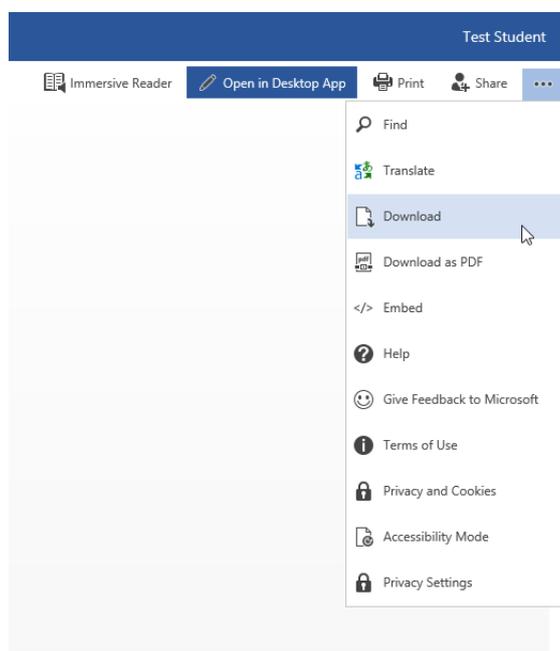
We will be regularly updating Sharepoint with work to complete so please do monitor it during this difficult time.

If you have any issues logging in, or any technical queries please contact

ghe@pewsey-vale.wilts.sch.uk

For all other information please contact admin@pewsey-vale.wilts.sch.uk